

Minutes to Annual Reorganization Meeting
Campbell County School District
Board of Trustees
December 8, 2020 Page 1

Call to Order	<p>The meeting was called to order by Chairman Anne Ochs at 5:30 PM in the Board Room at the Educational Services Center with the following trustees also present: Lisa Durgin, David Foreman, Linda Bricker, Joseph Lawrence, and Larry Steiger. Ken Clouston joined the meeting via a conference call.</p> <p>Others present: Dr. Alex Ayers, Superintendent of Schools, Mr. Kirby Eisenhauer, Deputy Superintendent; Mr. Dennis Holmes, Associate Superintendent for Instructional Support; Dr. Larry Reznicek, Human Resources Manager; Mr. Frank Stevens, attorney, and Meldene Goehring, administrative assistant.</p> <p>Also present: Cary Littlejohn, Kari Kephart, Troy Claycomb, Kip Farnum, Paula Steiger, and Steve Bricker.</p>
Changes to the Agenda	<p>There were no changes to the agenda.</p>
Appreciation of Chairman	<p>Dr. Ayers presented Chairman Ochs with a scrapbook commemorating the past year.</p>
Reorganization of Board Election of Officers	<p>Chairman Ochs turned the meeting over to Dr. Ayers for election of officers. Mr. Foreman made a motion to elect Anne Ochs as chairman, and Lisa Durgin seconded the motion. The motion carried unanimously. The meeting was turned back over to Chairman Ochs.</p> <p>Mrs. Durgin made a motion to retain the remaining current slate of officers as follows:</p> <ul style="list-style-type: none">• Vice-Chairman – Lisa Durgin• Treasurer – David Foreman• Clerk/Assistant Treasurer – Joseph Lawrence. <p>Dr. Lawrence seconded the motion and the motion carried unanimously.</p>
Meetings: Times and Dates	<p>Mr. Foreman made a motion to establish the Board meeting times and dates as 5:30 PM on the second and fourth Tuesdays of each month, and Dr. Lawrence seconded the motion. Discussion was had regarding holding the meetings via Zoom. No amendment was made to the motion, and the original motion carried unanimously.</p>
Depositories	<p>Mr. Foreman made a motion to designate ANB Bank, First Interstate Bank, First National Bank of Gillette, First Northern Bank of Wyoming, US Bank, and Wyoming Government Investment Fund as depositories for Campbell County School District. Mrs. Durgin seconded the motion, and the motion carried unanimously.</p>
Newspaper	<p>Dr. Lawrence made a motion to establish The News-Record as the official newspaper for Campbell County School District. Mr. Foreman seconded the motion, and the motion carried unanimously.</p>
Re-Adoption of Policies	<p>Mrs. Durgin made a motion to re-adopt the policies contained in the official district policy listing and rescind all old policies-determination as found only in the board meeting minutes. Mr. Steiger seconded the motion, and the motion carried unanimously.</p>
Legal Council	<p>Mr. Foreman made a motion to designate Stevens, Edwards, Hallock, and Carpenter, PC as the legal counsel for Campbell County School District. Mrs. Durgin seconded the motion, and the motion carried unanimously.</p>
Appointments	<p>Chairman Ochs appointed trustees to serve on committees as follows:</p> <ul style="list-style-type: none">• Board of Cooperative Higher Education Services – David Foreman, Joseph Lawrence, and Larry Steiger• Northeast Wyoming Board of Cooperative Educational Services – Linda Bricker• Audit Committee –David Foreman• Juvenile Support Partnership – Larry Steiger• Wyoming School Boards Association – David Foreman• Legislative Liaison – Anne Ochs• Budget Priorities Committee – Ken Clouston, Lisa Durgin, and Anne Ochs• Policy Committee – Larry Steiger• Community Behavioral Health Committee – Joseph Lawrence• Aquatic Center Committee – Linda Bricker, David Foreman, and Larry Steiger
Financial Disclosure	<p>Trustees completed the financial disclosure form as required by state statute, and turned their forms in to Mrs. Goehring.</p>

Academic Reports	Meadowlark Elementary Principal Kari Kephart presented the Meadowlark Elementary academic report.
	Sunflower Elementary Principal Troy Claycomb presented the Sunflower Elementary academic report.
Public Comment	There were no public comments.
CONSENT AGENDA	A motion was made by Mr. Foreman and seconded by Dr. Lawrence to approve all items on the Consent Agenda. The motion carried unanimously.
Minutes	Minutes of the November 10, 2020 Board of Trustees regular meeting were approved.
Employee Actions EDUCATIONAL SUPPORT PERSONNEL	The following actions taken by the Human Resources Department were approved:
	<u>Resignations</u>
	Karen Edwards Special Programs Education Assistant/Rozet
	Justin Finley Student Custodian/Westwood
	Nathan Johnson Bus Mechanic/Transportation
	Heather Lay Special Programs Education Assistant/Rozet
	Jamie Losey Special Programs Education Assistant/Lakeview
	Heidi Nannemann SPEA – ED/Prairie Wind
	Katelinn Poeling Bus Driver/Transportation
	<u>Terminations</u>
	Tamara Blair Special Programs Education Assistant/Paintbrush
	<u>New Hires – Regular</u>
	Scott Brastrup SPEA – ED/TBHS
	Catherine Carlson Special Programs Education Assistant/Lakeview
	Dawnlynn Edwards Rural School Secretary/4-J
	Genell Hodges Sec/Nutrition Service Asst/Nutrition Services
	Chad Hoskey Custodian/Twin Spruce
	Gregory MacLaine Technology Asst./TBHS
	Ronald McGinley Floater Custodian/Maintenance
	Morgan Miller Music Accompanist/Sage Valley
	Kelli Oldfather SPEA/ASD – Buffalo Ridge
	Cristal Rodriguez ESL Asst./CCHS
	Irene Rodriguez Special Programs Education Assistant/Meadowlark
	Macy Sullivan Special Programs Education Assistant/TBHS
	Margaret Williams Admin Asst. Grants/Fed Programs/Finance
	<u>New Hires-Substitutes/Temporaries</u>
	Clayton Borne Sanitizer/Meadowlark
	Gabriel Chavez Chavez Sanitizer/Paintbrush
	Kenya Cottier Sanitizer/Sage Valley
	<u>Transfers</u>
	Angel Hanson FROM: Special Programs Education Assistant/Lakeview TO: Library/Media Asst./Sunflower
	Ashley Huether FROM: Curr/Assess/PD Secretary/LLC TO: Rec. Grants Bookkeeper/ESC
	Helen “Dee” Hight FROM: Bus Driver in Training/Transportation TO: Bus Driver/Transportation
	Hannah Hillius FROM: Curriculum Facilitator Secretary/LLC TO: Finance Specialist/ESC
	Sarah Menefee FROM: Substitute Bus Driver/Transportation TO: Bus Driver/Transportation
	Mary Nestler-Ford FROM: Custodian/CCHS TO: Custodian/Rozet
	Ronda Thompson FROM: Bus Driver/Transportation TO: Substitute Bus Driver/Transportation
	Kathy Turman FROM: Admin Asst Grants & Federal Programs/ESC TO: Accounting Technician/ESC

CERTIFIED

Resignations

Steven Hurd First Grade Teacher/Rawhide

Substitute Teacher New Hires

Tracy Austin Substitute Teacher/All Schools
Serena Buckner Substitute Teacher/All Schools
Stacey Byrum Substitute Teacher/All Schools
Jennifer Fann Substitute Teacher/All Schools
Heidi Herrmann Substitute Teacher/All Schools
Micah Holt Substitute Teacher/All Schools
Kaycee Monnens Substitute Teacher/All Schools
Laci Parish Substitute Teacher/All Schools
Robin Tamez Substitute Nurse/All Schools

Terminations-Substitute/Temporaries

Gabrielle Bowers Substitute Teacher

Extra Duty Resignations

Brent Daly Science Olympiad Co-Sponsor/TBHS
Liam Maroney Asst. Football Coach/TBHS
Casey Sullivan Asst. Football Coach/CCHS

Extra Duty Recommendations

Daniel McMahon Science Olympiad Co-Sponsor/TBHS

Warrants

The following warrants were ratified and approved:

Payroll Warrants	227874 - 228088
Combined Fund Warrants	380127 - 380517
Major Maintenance Warrants	8324 - 8347
Nutritional Services Fund Warrants	11879 - 11910
Insurance Warrants	4318 - 4325
Student Activities/Bldg. Sp. Rev. Warrants	36911 - 36924
Activity Officials CCHS Warrants	6205 - 6208
Activity Officials TBHS Warrants	1610
Activity Officials WJSH Warrants	1394 - 1395

Contracts and Agreements

The following contract was ratified:

1. Transportation Facility Easements Coordination and Survey Professional Services Agreement with Tarver Consulting

The following contracts and agreements were approved:

1. Sunflower Elementary 2021-2022 Student Portrait Agreement with Inter-State Studio
2. Cottonwood Elementary Professional Development with Solution Tree
3. Paintbrush Elementary 2021-2022 Student Portrait Agreement with Inter-State Studio
4. Campbell County High School Welding Fume Collection System Upgrade Design Services with ACE, Inc.

Resolution to Conduct Business

The following resolution was adopted:

"RESOLVED, that through the unanimous written consent of the Board of Trustees of Campbell County School District the Board authorizes administration to issue and release warrants to conduct the normal business of the School District during the time between scheduled Board meetings of December 8, 2020, and January 12, 2021.

AND, that the Superintendent of Schools, Deputy Superintendent, and Associate Superintendent for Instructional Support be authorized to accept or reject bids during the same period;

AND, that the Superintendent of Schools, Deputy Superintendent, and Associate Superintendent for Instructional Support be authorized to enter into contracts during the same period;

AND, that the actions of the administration will be ratified by the Board of Trustees during their scheduled meeting of January 12, 2021;

AND, that it is the intent of the Board of Trustees that this authorization be allowed solely for the period and purpose outlined above."

The foregoing resolution was adopted by the Trustees on the 8th day of December, 2020 and will be effective as of December 8, 2020.

- Policies
- Revisions to Policy 5010, Entrance Age were approved.
- Revisions to Policy 5121, Grading and Reporting Student Progress; and Administrative Regulation 5121-R, Grading and Reporting Student Progress were approved.
- Student Expulsions
- Student #10 was expelled for one calendar year with early re-admittance under strict probation, subject to terms and conditions of building administration.
- Student #11 was expelled for one calendar year.
- Student #12 and Student #13 were expelled for one calendar year with early re-admittance under strict probation, subject to terms and conditions of building administration.
- Grant
- Approval was given to apply for the Impact Aid Grant.
- Late Resignation Fee
- Approval was given to waive the late resignation fee for Steven Hurd.
- CONSENT AGENDA ENDS**
- Audit Report
- Paula Steiger with Bennett, Weber, & Hermstad, LLP provided an overview of the Comprehensive Annual Financial Report (CAFR) for the 2019-2020 fiscal year. She noted the highlights of the report including revenues, expenditures, and current financial position. Dr. Lawrence moved to accept the CAFR and Mr. Foreman seconded the motion. The motion carried unanimously.
- Strategic Plan Update
- Mr. Eisenhauer provided an update regarding the Strategic Plan Goal 1, Improve Student Achievement. Due to COVID-19 there is no state assessment data for spring of 2020. Campbell County High School and Thunder Basin High School both show an upward trend for graduation rates.
- Dr. Reznicek and Mr. Farnum provided an update regarding the Strategic Plan Goal 2, Support Student and Staff Well-Being.
- Mr. Farnum shared the impact of COVID-19 and the Campbell County Health ransomware attack on behavioral health services for students. He also shared the district is moving away from the Olweus program in lieu of PBIS and other types of bullying prevention programs.
- Dr. Reznicek reviewed health opportunities for employees. Currently the district has over 950 employees receiving a monthly incentive for participation in the Power of Wellness Program.
- Trustees Celebrations
- Chairman Ochs presented Dr. Ayers with a pin for 20 years of service to Campbell County School District.
- Adjournment
- With no other business before the Board, the meeting was adjourned at 6:56 PM